



YOUR 2020 W-2 FORM IS NOW AVAILABLE ONLINE!

To download, visit the Self-Service Portal at my.adp.com

To view or download your 2020 W-2 Form:

- Log in to the Self-Service Site
- Go to the “Pay” tab
- Scroll down to “Tax Statements” and download

Tax Statements

Download your W-2 Annual Tax Statements here.

Tax Year: 2020 ✓

W2
THE BAY CLUBS COMPANY
\$X,XXX.XX

 [DOWNLOAD STATEMENT](#)

Self-Service Account Update

While logged into your account, please ensure that your information is current.

- Verify or add emergency contacts
- Enroll in paperless pay statements
- Enroll in Direct Deposit

New User? To Enroll on the Associate Self-Service Site:

1. Go to <http://my.adp.com>
2. Select “First Time Users Register Here”
3. Use Registration Code: bayclubs-1234
4. Verify your identity (enter your name EXACTLY as listed on your paycheck or pay statements)
5. Follow all seven steps to complete your account set-up

You can access your pay statements and W-2 forms for the previous three years on the Self-Service Site.

Contact

If you need assistance accessing Self-Service, contact Ana Fisher with Filice Insurance at 925.592.5139 or ana@filice.com, or Human Resources at HR@bayclubs.com.